

# Business Manual

## Futaba Manufacturing UK Business Manual

Process Owner: Managing Director

IATF 16949 & 14001 System Requirement

### 5.0 Corporate & Social Responsibilities Plan

Futaba Manufacturing UK Ltd. social and environmental practices work in a way that meets the ethical, legal and general expectations that society has of business. Our social responsibility is wide and covers everything from relationships with our customers, suppliers and members to environmental and sponsorship.

Everyone at Futaba Manufacturing UK Ltd. works to a set of basic principles supported by company policies and procedures. Compliance with both national and international law is a matter of course for us.

Inclusiveness is a key word for us. Our social responsibility is reflected in our initiatives in the employment of people with balanced work lifestyles, our principles of equality and diverse workforce and our activities to promote the integration of people with different ethnic backgrounds.

As a company, it is our duty to take a responsibility to protect the environment. We shall continually focus on reduction consumption, waste reduction and environmental impacts from production.

The company also engages with local chosen charities and hosts regular fundraising initiatives with the company to support each charity.

Our business core values define the way we carry out our business activities. By complying with these core values, we build reputation, secure the trust of our stakeholders, and maximise long-term value for our shareholders and society at large.

Futaba Manufacturing UK Ltd. has concerned itself intensively regarding the implementation of industry regulations and directives and is committed to meeting our legal obligations and to ensure our supply chain is maintained to satisfy the needs of customers.

The purpose of this plan is to demonstrate how Futaba Manufacturing UK Ltd. intends to support each directive and regulation.

#### **Anti-bribery**

Futaba Manufacturing UK Ltd. Anti-bribery policy establishes the UK Bribery Act (as amended) as our baseline standard in respect to our conduct both at home and abroad. Our policy is to conduct all our business in an honest and ethical manner in accordance with the group's Statement of Values and Business Ethics Code. We take a zero-tolerance approach to bribery and corruption and are committed to acting professionally, fairly and with integrity in all our business.

#### **UK Modern Slavery**

Futaba Manufacturing UK Ltd. fully supports the UK Modern Slavery Act (as amended) and can confirm to the best of our knowledge, our supply chain to be fully compliant. We manage our supply chain with full transparency of the requirements to ensure continued adherence and sustainability.

#### **Export controls**

Futaba Manufacturing UK Ltd. checks every order according to the criteria of diverse export lists as well as according to end-use and intended purpose irrespective of the destination. If required, the relevant permits will be obtained, or orders will be cancelled.

*Note: This document is uncontrolled when printed*